



**'THE SHETKARI SHIKSHAN MANDAL'**  
**BHIVARABAI SAWANT COLLEGE OF ENGINEERING & RESEARCH,**  
**Accredited by NAAC with 'A' Grade.**

(Approved by A.I.C.T.E. & Govt. of Maharashtra and affiliated to Savitribai Phule Pune University.)  
West/1-3669721/2010 New dated 13 Jul 2010

**Dr. T. j. Sawant**  
BE(Elec) PGDBM, Ph. D  
**PRESIDENT**

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**Dr. G. A. Hinge**  
Ph. D LMISH  
**PRINCIPAL**



Date: 27<sup>th</sup> June 2023

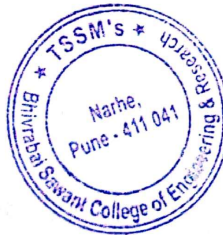
## Notice


A meeting of all IQAC members is scheduled on 1<sup>st</sup> July. 2023 at 11.00 AM in board room. The agenda of the meeting is as follows:

### Agenda:

1. Review and confirmation of minutes of previous meeting held on 17<sup>th</sup> Dec. 2022.
2. Discussion about appointment of new coordinator and member for IQAC for upcoming academic year.
3. To check course file quality parameters and Readiness of the Course File.
4. To increase employability of students, emphasis on Practical and internship
5. All HOD's are informed to encourage students for Skill development NPTEL courses
6. Conducting workshop For NEP-2020 (UGC)
7. Current status and plan for AY 2023-2024
8. Preparation of Academic Calendar
9. The feedback of faculty (End sem-2023)
10. Any other issues raised by members with the approval of chair.

  
DR A D Diwate  
IQAC Coordinator



  
Dr G A Hinge  
PRINCIPAL, BSCOER

Copy to:

1. All Cell Members
2. IQAC Coordinator
3. Hon'ble Principal
4. All HOD
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Narhe, Pune - 411 041

## Minutes of Meeting

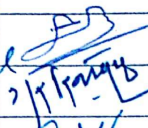



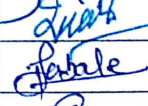
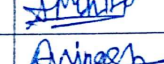



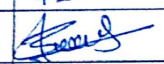
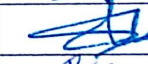
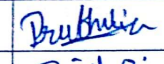






**Meeting Date:** 1st July 2023

**Time:** 11:00 AM

**Venue:** Board Room

**Chairperson:** Dr. G A HINGE

**Attendees:**

Sr. No.	Name	Sign	Sr. No.	Name	Sign
1.	Dr. G.A. Hinge		10.	Prof. S. B. Patil	
2.	Prof. G.T. Sawant		11.	Mr. Sahil Bhalerao	
3.	Dr. A. D. Diwate		12.	Ms. Akanksha Mohite	
4.	Ms. N. S. Sable		13.	Mr. Avinash Mahase	
5.	Dr. S.G. Kanade		14.	Mr. Sandeep Nikam	
6.	Dr. P.M. Bagade		15.	Mr. Sachin Kulkarni	
7.	Prof. Sudhir Joshi		16.	Mr. Balasaheb Karad	
8.	Dr. Rahul Karale		17.	Mr. Sandesh Salunkhe	
9.	Prof. A. D. Gujar		18.	Mr. Yogesh More,	

At the outset Dr. A D Diwate IQAC Coordinator welcomed Principal sir & all the members, Dr. A D Diwate requested Principal sir to chair the meeting and commenced the purpose of meeting.

Following points were discussed:

**1. Review and confirmation of minutes of previous meeting held on 17th Dec. 2022**

IQAC Coordinator Dr. A D Diwate put the minutes of the meeting of the last meeting for the confirmation. The minutes of the previous meeting were reviewed and confirmed with no amendments.

**2. Discussion about the appointment of new coordinator and member for IQAC for the upcoming academic year**

A detailed discussion was held on appointing a new IQAC coordinator and member. The current coordinator proposed several potential candidates, and the final decision will be made by the Principal after consultation with relevant authorities.

**3. To check course file quality parameters and readiness of the course file**

It was discussed that all course files should be evaluated based on quality parameters such as syllabus completion, teaching plan, assessment techniques, and student feedback. A committee will be formed to ensure compliance and readiness before the semester starts.

**4. To increase employability of students, emphasis on practical and internship**

Members emphasized the need to focus on practical training and internship opportunities to improve student employability. A proposal was made to establish more industry tie-ups and encourage students to participate in hands-on projects.

**5. All HoDs are informed to encourage students for Skill Development through NPTEL courses**

HoDs were instructed to motivate students to enrol in NPTEL courses for skill development. It was also decided that students should aim to complete at least one NPTEL or SWAYAM course per semester.

**6. Conducting workshop for NEP-2020 (UGC Grant)**

The committee agreed to organize a workshop on NEP-2020 implementation, utilizing the UGC grant. A date will be finalized, and resource persons will be identified.

**7. Current status and plan for AY 2023-2024**

A review of the current status of academic and administrative plans for the academic year 2023-2024 was undertaken. It was agreed that all departments should submit their plans by the end of July for review.

**8. Preparation of Academic Calendar**

The draft academic calendar for AY 2023-2024 was discussed and shared with members. Suggestions were made to incorporate additional activities, and the final version will be published after review by the Principal.

**9. Feedback of faculty (End Sem-2024)**


The feedback from students regarding faculty performance for the end semester 2024 was discussed. It was agreed that feedback should be systematically analysed, and areas of improvement should be shared with faculty members in a constructive manner.

**10. Any other issues raised by members with the approval of chair**

No other issues were raised during the meeting.

  
DR A D Diwate  
IQAC Coordinator



  
Dr G A Hinge  
PRINCIPAL, BSCOER

Copy to:

1. All Cell Members
2. IQAC Coordinator
3. Hon'ble Principal
4. All HOD
5. Admin office

  
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## Action Taken Report

Sr. No.	Agenda	Action Taken
1	Review and confirmation of minutes of previous meeting held on 17th Dec. 2023	The minutes were confirmed and documented with no amendments.
2	Discussion about appointment of new coordinator and member for IQAC	The final decision for the appointment of new coordinator and member will be taken by the Principal. Suggestions have been forwarded for review.
3	Check course file quality parameters and readiness	A committee has been formed to review course file readiness. The review process will be completed by 15 <sup>th</sup> July 2023
4	Emphasis on practicals and internships	Initiatives for new industry tie-ups have been initiated. Departments have been asked to submit proposals for practical training and internships.
5	Encourage students for NPTEL courses	HoDs have communicated to students about NPTEL and SWAYAM courses. Enrolment targets will be monitored.
6	Conducting workshop for NEP-2020	Workshop plan has been initiated. The tentative date for the workshop is [Insert Date]. Resource persons are being identified.
7	Current status and plan for AY 2023-2024	Departmental plans for AY 2023-2024 are being collected and will be reviewed by the IQAC before submission.
8	Preparation of Academic Calendar	Feedback has been incorporated into the draft calendar, and the final version will be approved by the Principal by 10 <sup>th</sup> July 2023
9	Faculty feedback for End Semester 2023	Faculty have been provided with feedback reports. A faculty development program will be planned to address key areas of improvement.
10	Other issues raised	No additional issues were raised.

**Meeting Adjourned at: 12.30PM**

**Next Meeting: 20<sup>th</sup> Dec 2023**

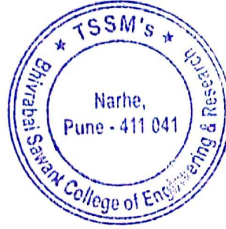
**Recorded by: Dr A D Diwate**

The meeting was concluded by vote of thanks by IQAC Coordinator Dr. A D Diwate

Note: Above minutes of meeting are forwarded to external members through email.



DR A D Diwate  
IQAC Coordinator



Dr G A Hinge  
PRINCIPAL, BSCOER

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