



# The Shetkari Shikshan Mandal Bhivarabai Sawant College Of Engineering & Research

Accredited by NAAC With 'A' Grade

(Approved by A.I.C.T.E. & Govt. of Maharashtra Affiliated To Savitribai Phule Pune University

West/1-3669721/2010.New dated 13 Jul 2010.)

S.No. 12/1/2 & 12/2/2, Narhe, Taluka-Haveli, Pune-411041.

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Dr.G.A.Hinge

Ph.D.LMISH

PRINCIPAL

Prof.Dr.T.J.Sawant  
BE(Elec.), PGDBM, Ph.D  
PRESIDENT

Date: 25<sup>th</sup> May.,2022

## Notice

A meeting of all IQAC members is scheduled on 3<sup>rd</sup> June, 2022 at 11.30 am in board room. The agenda of the meeting is as mentioned below.

### Agenda:

1. Review and confirmation of minutes of previous meeting held on 26<sup>th</sup> Dec.,2021
2. Academic Calendar preparation and execution for academic year 2022-2023
3. Readiness of the time table, class room and Laboratory
4. Line up training and placement activities in accordance with academics
5. Preparation department wise of activity calendar
6. Students Participation at state and national level competitions
7. Development in infrastructure
8. Formation of Institutions innovation council body
9. Any other issue with permission of chair

All are requested to attend the meeting.

### Name of Members:

Sr. No.	Name	Sign	Sr. No.	Name	Sign
1.	Prof. Dr. G.A. Hinge		10.	Prof. S.B.Patil	
2.	Mr. G.T. Sawant		11.	Ms. Divya Jadhav	
3.	Dr. P. N. Shinde		12.	Mr. Prashant Kapase	
4.	Prof. S.R.Thite		13.	Mr. Prathamesh Nilge	
5.	Ms. N. S. Sable		14.	Mr. Anup Jadhawar	
6.	Dr. S.G. Kanade		15.	Mr. Ravindra Deshmukh	
7.	Prof. A.D.Gujar		16.	Mr. Sandeep Nikam	
8.	Dr. A. D. Diwate		17.	Dr. Balasaheb Karad	
9.	Prof.(Mrs) K.S.Bhosale		18.	Mr.Yogesh More	

IQAC Coordinator  
Dr. P. N. Shinde

Principal  
Dr. G. A. Hinge



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Date: 3<sup>rd</sup> June, 2022

## Minutes of Meeting


Agenda:


1. Review and confirmation of minutes of previous meeting held on 26<sup>th</sup> Dec., 2021
2. Academic Calendar preparation and execution for academic year 2022-2023
3. Readiness of the class room, classroom time table, and Laboratory
4. Line up of training and placement activities in accordance with academics
5. Preparation of department wise of activity calendar
6. Students participation at state and national level competitions
7. Development in college infrastructure
8. Formation of institutions innovation council body
9. Any other issue with permission of chair

Following points were discussed in the meeting:

- Principal Dr. G.A. Hinge talk about confirmation of the minutes of the preceding meeting and proposed to prepare the final draft of AQAR for the academic year 2022-23.
- The discussion on preparation of academic calendar took place and suggested to the dean of academics to prepare academic calendar for the A.Y. 2022-23.
- Academic Monitoring Committee, Dean of academics and timetable coordinators has been given the directives about readiness of all teaching learning infrastructure. Furthermore, asked the dean of academics about the status of readiness of teaching learning material of all faculties: course file.
- Discussion on planning and organization of student's placement programs. The directives are given to training and placement cell in this regard.
- IQAC coordinator suggested to prepare event calendar for the overall development of students as well as faculty members.
- Moreover, IQAC coordinator proposed to conduct student training program (STP) and technical activities for the student with reference to stakeholder's feedback and to organize the faculty development programs.
- Furthermore, IQAC strongly suggested the formation of institutions innovation council body.
- IQAC has taken the initiative to plan renovation and upgradation of the laboratory as per need.
- The principal suggested conveying the code of conduct among all faculties.

The meeting was concluded by a vote of thanks by IQAC coordinator Dr. P. N. Shinde.

  
Dr. P. N. Shinde  
IQAC Coordinator

  
Dr. G. A. Hinge  
Principal



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**Internal Quality Assurance Cell  
Action Taken Report: 2022-23**

Date: 29<sup>th</sup> November, 2022

1. The Dean of academics prepared and executed the academic calendar as per directives received from SPPU and principal office for smooth conduction of academics.
2. Infrastructure required for the teaching learning process is made ready before commencement of classroom and laboratory teaching.
3. IQAC and Dean of academics planned and executed the academic audit with regular intervals.
4. IQAC asked to all Head of department to prepare curricular and cocurricular activities calendar. The execution of all activities is monitored, and feedback taken for further improvement.
5. Student training and Faculty development and orientation programs, training and add-on courses were planned and conducted.
6. IQAC coordinator, Dr. P.N. Shinde implemented the formation of Institutions innovation council and uploading conducted activities data of level wise.
7. The laboratories of most departments were upgraded with new purchase of equipment and desktop.
8. Training and Placement officer conducted students training program to boost the students' placements.

Prof. P.N. Shinde  
IQAC Coordinator

Dr. G. A. Hinge  
Principal